

# Rio Cazadero High School

## Title I Parental Involvement Policy

### **GENERAL EXPECTATIONS**

Title I schools agree to implement the following statutory requirements:

- The school and parents will jointly develop a School Parental Involvement Policy for distribution to parents of participating children.
- The school will distribute the School Parental Involvement Policy in an understandable and uniform format, and, to the extent practicable, in a language the parents can understand.
- The school will make the School Parental Involvement Policy available to the local community.
- The school will periodically update the School Parental Involvement Policy to meet the changing needs of parents and the school.
- The school will adopt the school-parent compact as a component of its School Parental Involvement Policy.
- In carrying out the Title I, Part A parental involvement requirements, to the extent practicable, the schools will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children.
- The school agrees to be governed by the following statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with this definition:

*Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring—*

- (A) *that parents play an integral role in assisting their child's learning;*
- (B) *that parents are encouraged to be actively involved in their child's education at school;*
- (C) *that parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child;*
- (D) *the carrying out of other activities, such as those described in section 1118 of the ESEA.*

## **TITLE I SCHOOL PARENTAL INVOLVEMENT POLICY COMPONENTS**

1. **Rio Cazadero High School** will take the following actions to involve parents in the joint development and agreement of its School Parental Involvement Policy and its schoolwide plan in an organized, ongoing, and timely manner as specified in section 1118(b) of the ESEA.
  - All students, parents, staff and community members are invited to any School Site Council or Title 1 meeting to contribute to the development and review of the schoolwide plan. Due to the nature of enrollment at the school, the plan may be reviewed and revised at any point during the school year to enhance school parent involvement.
  - The principal will coordinate with the School Site Council Chair to establish how the policy is developed to meet the needs of the Rio Cazadero community and to ensure that the policy is implemented.
  - Parent and student surveys will be administered by Research and Evaluation, and the results reviewed for possible policy revisions. Additional surveys may be administered and reviewed as determined by the School Site Council.
  - Persons with contributions and/or feedback may also contact the principal at any point throughout the year.
2. **Rio Cazadero High School** will take the following actions to distribute to parents and the local community, the School Parental Involvement Policy.
  - The Rio Cazadero High School Parental Involvement Policy will be published in the school Parent/Student Handbook, which posted on the school website and made available in the school office. It will also be provided to all new students and their families.
3. **Rio Cazadero High School** will update periodically its School Parental Involvement Policy to meet the changing needs of parents and the school.
  - In addition to regularly scheduled School Site Council meetings, the school may schedule additional meetings to review and update the School Parental Involvement Policy as warranted.
4. **Rio Cazadero High School** will convene an annual meeting to inform parents of the following:
  - That their child's school participates in Title I,
  - About the requirements of Title I,
  - Of their rights to be involved,
  - The meeting will be held and parents will be encouraged to attend by September 14, 2017.  
The annual meeting will be held immediately prior to the school Back To School night.  
Parents who are unable to attend are encouraged to communicate with school administration to be informed about Title 1 and how they can be involved.
5. **Rio Cazadero High School** will hold a flexible number of meetings at varying times, and may provide transportation, child care, and/or home visits, paid for with Title I funding as long as these services relate to parental involvement.
  - The school will use a variety of methods to communicate when these meetings will be held, including phone, text and email messaging services and posting the information on the school website.

6. **Rio Cazadero High School** will provide timely information about Title I programs to parents, including but not limited to the following:
  - Back to School Night
  - Open House
  - School Site Council (open to all)
  - English Learner Advisory Council (ELAC)
7. **Rio Cazadero High School** will provide to parents a description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet.
  - Back to School Night
  - Open House
  - EGUSD Website
  - Alternative Education Course Catalog
8. **Rio Cazadero High School** will provide parents, if requested, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible.
  - Back to School Night
  - Open House
  - School Site Council (open to all)
  - English Learner Advisory Council (ELAC)
9. **Rio Cazadero High School** will submit to the district any parent comments if the schoolwide plan under section (1114)(b)(2) is not satisfactory.

### **SHARED RESPONSIBILITIES FOR HIGH STUDENT ACADEMIC ACHIEVEMENT**

1. **Rio Cazadero High School** will build the school's and parents' capacity for strong parental involvement. In order to ensure effective involvement of parents, in partnership with the schools and the community, to improve student academic achievement, the following activities shall be implemented:
  - Student and parent meet individually with the principal, vice principal or counselor prior to enrollment to develop an understanding of the student's needs and how the school program can meet those needs.
  - Additional opportunities for students and families to meet with school staff to improve student achievement include participation in Back To School Night and Open House.
  - Student/Parent conferences may be initiated by the student, parent or a school staff member at any point to discuss how best to improve student academic achievement.
2. The school will, with the assistance of the district, provide parents information on the following topics:
  - the State's academic content standards
  - the State's student academic achievement standards
  - the State and local academic assessments including alternate assessments
  - the requirements of Part A
  - how to monitor their child's progress

- how to work with educators
3. The school will provide materials and training to help parents work with their children in improving their academic achievement, and encourage parental involvement.
- Course Syllabus
  - Access to EGUSD website for information on courses and standards, including the district course catalogs
  - Participation in the WASC Process
4. The school will educate its teachers and other staff, in how to reach out to, communicate with, and work with parents as equal partners, and in how to implement and coordinate parent programs and build ties between parents and schools.
- Staff meetings
  - Pre-service days
  - Back to School Night and Open House
  - Student Study Team, 504, and IEP meetings as appropriate
5. The school will, to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities with district preschool and other state and federally funded programs.
- ELAC

### **DISCRETIONARY SCHOOL PARENTAL INVOLVEMENT POLICY COMPONENTS**

**Rio Cazadero High School** shall implement the following additional activities:

- provide assistance for parents to help them understand the expectations and how to assist students with the curriculum.
- train parents to enhance the involvement of other parents
- adopt and implement model approaches to improving parental involvement
- provide other reasonable support for parental involvement activities under section 1118 as parents may request

### **ADOPTION**

This School Parental Involvement Policy has been developed jointly with, and agreed on with, parents of children participating in Title I, Part A programs.

This policy was adopted by **Rio Cazadero High School** on pending SSC approval and will be in effect for the period of one school year. The school will distribute this policy to all parents of participating Title I, Part A children by the beginning of each school year in the parent handbook.

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(Signature of Administrator)

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(Date)

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(Signature of Parent Representative)

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(Date)