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| **Sample**  **Matrix** | **Hallway/**  **Commons** | **Cafeteria** | **Bathrooms** |
| **Respect** | Keep location neat  Keep to the right  Use appropriate language  Monitor noise level  Allow others to pass | Put trash in cans  Push in your chair  Be courteous to all staff and students | Keep area clean  Put trash in cans  Be mindful of others’ personal space  Flush toilet |
| **Achievement** | Keep track of your belongings  Monitor time to get to class | Check space before you leave  Keep track of personal belongings | Be a good example to other students  Leave the room better than you found it |
| **Honor** | Be considerate of yours and others’ personal space | Keep your own place in line  Maintain personal boundaries | Report any graffiti or vandalism |