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| Day 1 |
| Tasks To Be Completed | Completed? | Who isResponsible? | Whenwill it be started? | When will it be completed? | When will we evaluate it? |
| * Solidify Tier I Practices (TFI >= 70%)
 |  |  |  |  |  |
| * Plan for review of Classroom expectations and routines
 |  |  |  |  |  |
| * Classroom Self-Assessment is reviewed and shared

 (TFI 1.7 & 1.8) |  |  |  |  |  |
| * Short PD planned for Self-Assessment/Classroom Management
 |  |  |  |  |  |
| * Short PD planned for Student Engagement/OTR
 |  |  |  |  |  |
| * Team refines TIPS process

(TFI 1.2) |  |  |  |  |  |
| * Plan for Bully Prevention Curriculum Implementation
 |  |  |  |  |  |
| * Team works with coach to schedule and complete fidelity measures (SAS, POI, TFI)
 |  |  |  |  |  |
| * Intervention team is solidified

(TFI 2.1 & 2.2) |  |  |  |  |  |
| * Communication system for Tier I and Intervention Teams Established
 |  |  |  |  |  |
|  |  |  |  |  |  |

|  |  |  |  |  |  |
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| Tasks To Be Completed | Completed? | Who isResponsible? | Whenwill it be started? | When will it be completed? | When will we evaluate it? |
| Day 2 |
| * Intervention Team Roles Established

(TFI 2.2) |  |  |  |  |  |
| * Team uses Intervention Meeting Template

(TFI 2.2) |  |  |  |  |  |
| * System for identifying students needing Tier II interventions is in place

(TFI 2.3 & 2.4) |  |  |  |  |  |
| * Request for Assistance form is developed

(TFI 2.4) |  |  |  |  |  |
| * Plan is developed to communicate Request for Assistance Process and Community Resources to community and staff

(TFI 2.4 & 2.9)  |  |  |  |  |  |
| * Team identifies community resources for needed interventions

(TFI 2.7) |  |  |  |  |  |
| * CICO Coordinator Identified
 |  |  |  |  |  |
| * CICO Specialist(s) identified
 |  |  |  |  |  |
| * Provide overview of Tier II to school staff
 |  |  |  |  |  |

|  |  |  |  |  |  |
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| Tasks To Be Completed | Completed? | Who isResponsible? | Whenwill it be started? | When will it be completed? | When will we evaluate it? |
| Day 3 |
| * Staff & family commitment for CICO
 |  |  |  |  |  |
| * Student identification process for CICO
 |  |  |  |  |  |
| * Daily CICO point card developed
 |  |  |  |  |  |
| * CICO Routines and procedures are identified
 |  |  |  |  |  |
| * Acknowledgement system for CICO established
 |  |  |  |  |  |
| * System is created for communicating with families about CICO
 |  |  |  |  |  |
| * Morning check-in, teacher check-in and afternoon check-out routine established
 |  |  |  |  |  |
| * Process is developed for training students, staff, and families on CICO
 |  |  |  |  |  |
| * Data is used to monitor student progress
 |  |  |  |  |  |
| * Substitute staff communication established
 |  |  |  |  |  |
| * CICO-SWIS Readiness is completed
 |  |  |  |  |  |
| * 2-3 people identified for CICO-SWIS Training
 |  |  |  |  |  |
| * Send point card, CICO description, & license agreement to SWIS facilitator
 |  |  |  |  |  |
| * Provide overview of CICO to Staff
 |  |  |  |  |  |

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| Day 4 |
| Tasks To Be Completed | Completed? | Who isResponsible? | Whenwill it be started? | When will it be completed? | When will we evaluate it? |
| * Team assesses the fidelity of CICO & Tier II interventions

(TFI 2.12) |  |  |  |  |  |
| * Team assesses the effectiveness of CICO & Tier II interventions

(TFI 2.11) |  |  |  |  |  |
| * Team refines and finalizes CICO & Tier II interventions

(TFI 2.5) |  |  |  |  |  |
| * Decision rules established for CICO & Tier II Interventions (fading/self-management/ different intervention)
 |  |  |  |  |  |
| * Team continues to partner with community agencies on interventions

(TFI 2.5) |  |  |  |  |  |
| * Team reviews acknowledgement systems for Tier II interventions
 |  |  |  |  |  |
| * Team completes Targeted Intervention Guide
 |  |  |  |  |  |
| * Targeted SEL (e.g., Strong Kids) Systems are defined
 |  |  |  |  |  |
| * Targeted SEL data collection is defined
 |  |  |  |  |  |
| * Team continues emphasis on staff feedback and communication throughout the year
 |  |  |  |  |  |