

July 1, 2019

Dear Franklin Elementary School Families,

We are excited about the upcoming 2019-2020 school-year! I thoroughly enjoyed serving the Franklin Community as the principal of Franklin Elementary School and look forward to another year of learning. It continues to be our goal is provide a safe environment for every student to be learning and achieving in every subject, in every classroom, every day.

Your partnership is invaluable. This letter includes some important information about the upcoming school-year as well as some facilities updates. We first would like to invite you to “Save the Date” and plan to attend our Back to School Night this year.

- **Back to School Night for Grades K-6 will be on Tuesday, August 13th.**

All parents are invited to attend this very important night.

AM Kindergarten 4:30 – 5:00pm in Rooms 1 and 9

PM Kindergarten 5:00 – 5:30pm in Rooms 1 and 9

General Session 6:00 – 6:30pm in Multipurpose Room with Ms. Davis

1st Session 6:35 – 7:00pm in Classrooms

2nd Session 7:05 – 7:30pm in Classrooms



This is a very important night of the year and we hope you will be attending. Please note that students should not be accompanying their parents into the classrooms for the teacher presentations as this is our parents’ opportunity to understand the curriculum and expectations for the year. The students will meet their teachers on the **first day of school, Thursday, August 15, 2019.**

- **Our bell schedules for 2019-20 are remaining the same.** The starting time listed is the time that students need to be inside classrooms ready for instruction. Prior to the listed time below, a five-minute warning bell rings to alert students to report directly to their classrooms. Please see the schedules below and make note of the times:

	Monday, Tuesday, Thursday, Friday	Wednesday (EOW)	K-6 Report Card Minimum Day	1st-6th Grade Conferences Minimum Day
AM Kinder	7:50am-11:10am	7:50am-11:10am	7:50am-11:10am	7:50am-11:10am
PM Kinder	10:49am-2:20pm	10:50am-1:30pm	7:50am-11:10am	10:50am-2:20pm
1st-6th Grades	8:00am – 2:20pm	8:00am – 1:30pm	8:00am – 12:30 pm	8:00am – 12:30pm

- **The first day of school is Thursday, August 15, 2019, and will be a regularly scheduled day.** Please plan on getting to school early on the first day of school to beat the rush and traffic. The front gates will open at 7:35 am. Breakfast will be served in the multipurpose room beginning at 7:35 am. All kindergarten students will line up at their classrooms. Staff members with clipboards will be around campus to help you identify your child’s teacher and line location if needed.



- **Class assignments** will be posted in front of the school at 5:00pm on August 12, 2019. Teaching, intervention and support staff, along with administration, have spent a great deal of time and thought to balance all of our classes taking into consideration many factors, not only the needs of your children, but services, supports, staffing and prep schedules aligned with teaching staff. I do not anticipate any changes in class assignments.
- **School traffic and parking** – Every school deals with parking and traffic congestion twice a day – at arrival and dismissal. Franklin Elementary is no exception, but we also know that our school faces some unique situations. We care deeply for the safety of each student and their family. Please partner with us for everyone’s safety.

For those driving onto campus, we ask that you PLEASE follow the traffic procedures set in place for your safety. Park only in designated spots including the gravel lot on Franklin and the parking lot directly in front of the school. Please enter the lot on Franklin and exit on Hood-Franklin. Students and families must use the designated crosswalk when crossing through traffic. There is NO STOPPING on Hood-Franklin at any time. Students may not be dropped off or picked up on Hood-Franklin Road. In the mornings after the buses have departed, you may also drop your children off near the bus gates in addition to the crosswalk area near the office. In the afternoons, please pull all the way forward as directed by staff to the area near the staff parking lot entrance before stopping to load children. Also, please make sure not to enter the school from Franklin Blvd driving in the “exit” lane. When the orange cones are blocking the exit lane, it reminds everyone that we have families walking down this lane during arrival and during dismissal. Please do not drive around the cones or move the cones.

I am strongly encouraging families to take advantage of the school buses to reduce congestion in our parking lot.

The District and Franklin staff take this matter very seriously and are avidly listening to solutions from staff, parents and the community on how to mitigate arrival and dismissal traffic issues.

- **Bus passes** – All students riding the bus will need a current bus pass. Bus passes must be purchased from the Transportation Department. Parents may pick up forms from the office, visit the EGUSD website at: <http://blogs.egusd.net/transportation/about/bus-pass-application/> and submit the application with credit card payment or go to the Transportation Department at 8421 Gerber Road. If you have any questions, please call Transportation at 686-7733 extension 78194.



- **Student lunches** – The school lunches will cost \$2.75 this year. Lunches/breakfast may be purchased in bulk ahead of time either through the school or on-line. Parents may pre-pay lunches by going to <https://www.myschoolbucks.com>. This helps us speed up the lunch line. It is encouraged for first grade students to bring lunches the first few weeks of school. First graders will need to learn their lunch code which is sometimes confusing and is easier to master once the lunch routines are learned. Applications for *Free and Reduced Lunches* will be sent home during the first week of school. We ask for every family to return this form to support our funding potential.
- **Breakfast program** - We will continue serving breakfast this year, beginning the first day of school. Breakfast service will begin at 7:35 am in the multi-purpose room and will cost \$1.75.

- **Regular Maintenance and Upkeep**

The upkeep at every school includes regular monitoring for maintenance and repair needs. Our maintenance, grounds and custodial crews at Franklin Elementary are proud of their work in helping to create a safe and inviting environment for student learning. Our hard-working maintenance teams dedicated time and focus at our school this summer making numerous repairs on both our buildings and grounds. We also received some fresh touch-up paint, tree trimming, and a thorough cleaning.

- **New School Site Update**

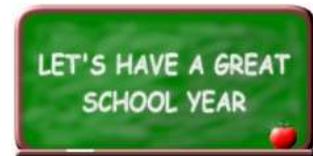
We held the groundbreaking ceremony for the new site on May 14, 2019. There were many community and staff members present to share in the excitement! I have been by the new site on the corner of Gilliam Drive and Dorsey Drive and construction is under way! Thank you to the EGUSD school board and many community members who have worked so diligently to get our new school started.

If you have any questions or concerns, please feel free to contact me by email at ddavisqu@egusd.net. The school office will reopen on August 5, 2019, at 7:35 am.

Looking forward to the upcoming school year!

Diane Davis

ddavisqu@egusd.net



This activity welcomes those with disabilities to participate fully. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in this or any program, service or activity offered you, please contact Franklin Elementary School (916.684.6518), at least 48 hours before the scheduled event so that we may make every reasonable effort to accommodate you. (Government Code Section 54953.2; Americans with Disabilities Act 1990, Section 202 (42 U.S.C. Section 12132).