ELK GROVE EXPLORE
Unified School District
CAREER CONNECTED LEARNING | EGUSD
9510 Elk Grove Florin Road
Room 211
Elk Grove, CA 95624
(916) 686-7709

MONTHLY STUDENT TIMESHEET

Student Name: _____

Teacher: _____ **Telephone:** _____

Class: _____ **Day in Class:** _____

Month: _____ **Year:** _____

THIS TIME SHEET MUST BE FILLED IN DAILY

Day	Date	In	Out	Mins.
Monday				
Tuesday				
Wednesday				
Thursday				
Friday				
Saturday				
Sunday				

Day	Date	In	Out	Mins.
Monday				
Tuesday				
Wednesday				
Thursday				
Friday				
Saturday				
Sunday				

Day	Date	In	Out	Mins.
Monday				
Tuesday				
Wednesday				
Thursday				
Friday				
Saturday				
Sunday				

Day	Date	In	Out	Mins.
Monday				
Tuesday				
Wednesday				
Thursday				
Friday				
Saturday				
Sunday				

Day	Date	In	Out	Mins.
Monday				
Tuesday				
Wednesday				
Thursday				
Friday				
Saturday				
Sunday				

VERIFICATION OF STUDENT HOURS

Student's Signature Date

Supervisor's Signature Date

Instructor's Signature Date

Chart for Computing Minutes

Round off minutes to the nearest 10 min. interval.

Example: 162 mins. = 160 mins.
167 mins. = 170 mins.

Distribution: **White** – Instructor ♦ **Yellow** – Supervisor ♦ **Pink** – Student

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